COMPLIANCE ADMINISTRATOR

In-person position at our Administration Center - Geneseo, IL
Not remote or hybrid

JOB TYPE: Full Time

PAY TYPE: Non-Exempt Hourly

FUNCTION OF JOB

The Compliance Administrator is responsible for the accurate collection and reporting of all HMDA Data and implementation, and loan monitoring for compliance with current laws and regulations. Also, reporting and tracking for Flood Insurance for the bank. The position assists in monitoring and analyzing annually for Fair Lending Compliance and other related federal and state loan compliance for the bank.

ESSENTIAL KNOWLEDGE & SKILLS

- Works closely with loan officers and loan administrators
- Responsible for force-placement requirements by FEMA and appropriate tracking
- Performs self-monitoring initiatives for HMDA, ECOA, TRID, etc... and identifies gaps in controls and solutions to bank management
- Responsible for verifying quality edits are cleared in HMDA Wiz to prepare the HMDA LAR
- Processes funded loan reports for reporting and proper coding on the bank's Core.
- Responsible for Adverse Actions
- Works with Compliance Committee for audit purposes
- Serves as the administrator for employee compliance training modules

EXPERIENCE & KNOWLEDGE

The successful candidate will preferably have an Associates degree with an emphasis in Finance and/or Accounting, and two years of lending experience in banking or related experience in another company.

BENEFITS*

- Health, Dental & Vision Insurance
- Health Reimbursement Arrangement
- Life Insurance & AD&D Insurance
- Vacation & Paid Time Off (PTO)
- 401k Profit-Sharing & Match
- Flexible Spending Account
- Tuition Reimbursement Program
- Incentive Plan
- Holiday Pay
- Logo-wear Stipend

Interested applicants should send resume and cover letter to:

Central Bank Illinois
Brenda Jackson, AVP-Compliance Officer
101 N. State St.
PO Box 89
Geneseo, IL 61254

E-mail recruiter@central-bank.com.

Posted 4/11/2024
Equal Opportunity Employer

Some benefits have an eligibility waiting period